

**MINUTES OF THE DELAWARE RIVER WATERFRONT CORPORATION  
SPECIAL BOARD OF DIRECTORS MEETING  
OCTOBER 16, 2009**

A special meeting of the Delaware River Waterfront Corporation Board of Directors was held on October 16, 2009 at 8:30 a.m. at the office of the DRWC pursuant to notice duly given under the Corporation's By-Laws and the Pennsylvania Sunshine Act.

Attending: Chair Donn Scott, Avi Eden, Terry Gillen, Jay Goldstein, Alan Greenberger, Bill Hankowsky, Michael Hauptman, Alan Hoffmann, Marilyn Jordan-Taylor, Ellen Yin

Telephonically: Rina Cutler, Diane Dalto, and Bill Wilson

Also Attending: Tom Corcoran, Henry Schwartz, Joe Forkin, Jodie Milkman, Keeya Davis, Nick DiFilippo, Sarah Thorp, Gina DiBiase, Steve Buckley, Leo Pedrotty, Jack Pierce, Kia Buckner, Bill Spang

Chair Donn Scott presented the minutes of the July 31, 2009 and August 12, 2009 board meetings. A motion was made, seconded and unanimously approved to accept the minutes.

Mr. Scott presented the Whistleblower Policy and the Ethics and Conflict of Interest Policy to the board. A motion was made, seconded and unanimously approved to accept both policies.

Tom Corcoran was welcomed as the new President of DRWC by Donn Scott and the board. Mr. Corcoran presented a President's Report recapping his first two weeks as President, as well as outlining his immediate and longer term goals in this capacity.

Mr. Corcoran then introduced the new Project Manager for the Master Plan, Ms. Sarah Thorp. He stated that Ms. Thorp's position was funded by a grant from the William Penn Foundation.

Jay Goldstein, Chair of the Budget & Personnel Committee introduced Bill Spang and Kia Buckner of Mitchell & Titus to present the FY'09 draft audit report. Mr. Spang stated that the audit resulted in an unqualified opinion for DRWC's financial statements for the year ended June 30, 2009. Ms. Buckner reviewed specific highlights of the audit. A motion was made, seconded and unanimously approved to accept the FY'09 audit.

Tom Corcoran and Joe Forkin presented the DRWC Capital Budget. Mr. Corcoran reported that the capital budget represented projects which have been approved by the Board of Directors and for which partial or total funding has been committed. He further stated that future capital projects will be brought back to the board for approval. A motion was made, seconded and unanimously approved to accept the capital budget.

Marilyn Jordan-Taylor gave the board a brief report outlining the selection process for the Master Plan. Ms. Taylor stated that out of the 23 proposals received, a shortlist of 5 firms was created. The shortlisted firms were asked to revise their proposals to meet the \$1 million all inclusive budget. The shortlist: Beyer Blinder Belle, Civitas/West 8, Cooper Robertson & Partners, James Corner Field Operations and Wallace Roberts Todd all met that criteria and resubmitted their proposals to be in accordance with the budget. Ms. Taylor then informed the board that interviews of the 5 selected firms will be conducted by the Planning Committee on October 29th and 30th, followed by public participation meeting to be held on November 10th. Ms. Taylor stated that any questions concerning the master plan or the master plan process should be directed to Tom Corcoran.

Ms. Taylor discussed the progress of the Pier 11 project. She informed the board that a public meeting is scheduled for November 18th and that Mayor Nutter is expected to participate in the meeting. Ms. Milkman recapped the public outreach effort for Pier 11, including the production and dissemination of collateral material, including a postcard, an interactive public survey, and an open house event that was held on October 2nd as part of the Old City First Friday events.

Ellen Yin gave the Program & Fundraising Committee report. Ms. Yin briefly reviewed the 2009 Summer Season and the Winter Programming at the Blue Cross RiverRink. Ms. Yin informed the board that funding has tentatively been identified for 2 fireworks shows on New Year's Eve (one early to appeal to families and the traditional midnight show) and a fireworks show during the summer. Ms. Yin stated that the staff has been advised to begin plans to continue the annual New Year's Eve tradition. Ms. Yin also reported that the Program Committee and staff are developing a capital project RFP to make major improvements to the Great Plaza stage including expanding to a size to accommodate the Philadelphia Orchestra. Ms. Yin ended with information on the Naval Ship visit of the USS Wayne E. Meyer that was commissioned at Penn's Landing last week. Ms. Yin said that the DRWC staff assisted the Navy in facilitating this event and that the commissioning and free public tours were very well received.

Donn Scott requested approval from the board to create a Communications & Public Relations Committee to establish consistency of message and public image for DRWC. A motion was made, seconded and unanimously approved to create the Communications and Public Relations Committee.

Tom Corcoran briefly discussed the progress of the Bike Trail. Mr. Forkin added that DRWC staff was creating Standard Operating Procedures for the trail that would include, operating hours, security and maintenance.

Mr. Scott introduced Steve Buckley from Rina Cutler's office to present the 3 alternatives that the DRPA is studying to both run a north south trolley along Columbus Boulevard/Delaware Avenue and to connect this line back to Center City. Jay Goldstein suggested that the Planning Committee review these options.

Joe Forkin informed the board that DRWC will receive a \$500,000 grant from the William Penn Foundation for an interim greening project on Pier 53. This site is a 1 acre section that the bike trail will temporarily pass through. Mr. Forkin stated that an RFP will be issued. Mr. Eden suggested that the public be made aware that this green area is temporary until the Master Plan takes affect.

Mr. Scott then opened the meeting to public comment. No public comment was made.

A motion was made, seconded and approved for adjournment.  
The board then went into Executive Session to discuss legal issues.