

REQUEST FOR PROPOSALS FOR CONSTRUCTION MANAGEMENT SERVICES

Introduction

The Delaware River Waterfront Corporation (DRWC) is requesting proposals from qualified construction managers for the Race Street Pier Park construction.

Background

Proposals are requested for construction management services in connection with the construction of park improvements at the Race Street Pier in accordance with plans and specifications prepared by James Corner Field Operations.

The construction documents and bid specifications are available on DRWC's website at:

<http://www.delawareriverwaterfrontcorp.com/index.php?pageID=49&image=14a>

The project is to be completed within seven months of award of contract, with completion expected in early spring 2011.

Scope of Services to be Performed

The construction management firm will perform the following tasks:

1. Administration and Coordination.
2. Site presence and Inspections on a less than full-time basis.
3. Bi-weekly progress meetings.
4. Issue resolution.
5. Invoice approval.
6. Construction management final report.

Contract Term

The contract term will be for twenty-six weeks.

Qualifications

The construction management firm will have the following qualifications:

1. The firm will have a minimum of five years experience in providing construction management services for projects of the size and nature of the Race Street Pier.

Proposal Information

Schedule

The DRWC anticipates the following schedule for review of the responses:

The DRWC posts the RFP as of today, Friday, September 3, 2010. Written questions will be accepted via email to JForkin@DelawareRiverWaterfrontCorp.com until Thursday, September 9, 2010. The DRWC will post a written response to all pertinent questions on its web site by Friday, September 10, 2010.

Interested firms should submit sealed proposals which must be received by close of business on Monday, September 13, 2010 in the format described below to:

Joseph A. Forkin
Vice President for Operations and Development
Delaware River Waterfront Corporation
121 North Columbus Boulevard
Philadelphia, PA 191016

DRWC reserves the right to reject any or all proposals and to select the firm which in its judgment, best meets its needs. The DRWC further reserves the right to terminate the contract with proper notice.

The selection process contemplated by this request for proposals will result in the selection of a firm for construction management services for the Race Street Pier Project. DRWC reaffirm their right to make any selection it deems prudent, and responding firms or individual participants acknowledge

through their participation that such selection is not subject to protest or contest.

Format

Summary

Proposals must be prepared simply and economically, providing a straightforward, concise description of the vendor's ability to meet the requirements of the RFP. Any attachments called for shall be placed at the end of the proposal and clearly labeled. **Vendors are required to limit their narrative responses to 10 single spaced pages.**

The proposal shall include the information requested below. Information should be complete and demonstrate that the vendor can perform professional work.

Introduction

Prepare a brief introduction including a general demonstration of understanding of the scope.

Personnel

Identify individuals and list qualifications of key personnel who would be assigned to this work. Detail experience in work related to the proposed work.

Experience

Provide company contact information, how long you have been in business, and what services you provide. Identify and briefly describe related work completed in the last three years. Describe only work related to the proposed effort and include any examples of similar related projects.

Include evidence of satisfactory and timely completion of similar work performed for past projects.

Describe how your firm will approach the engagement. Address milestones of the on-site work.

Fees and Pricing

Provide a breakdown and narrative of the estimated fees for these services. Include hourly rates by staff level and estimated time for each

service stipulated. A blended billable hourly rate and an all inclusive maximum fee should be included.

Client References

Provide a minimum of three client references with contact names and phone numbers.

Other

DRWC requests the following items be included:

1. DRWC Conflict of Interest Form

Evaluation Criteria

Proposals will be ranked based on the merits of the written proposal and the qualifications and experience of the firm or consultant team.

1. Documented prior experience in providing construction management services for a project of similar size and scope;
2. Competency and proven track record in handling similar types of projects;
3. Ability to meet deadlines;
4. Appropriateness of proposed hours and rates; and
5. Inclusion of Minority/Woman/Disabled Enterprises (M/W/DSBE's). DRWC encourages the response and inclusion of M/W/DSBE's in its contracts. The goal of DRWC is to ensure that all businesses desiring to do business with DRWC have an equal opportunity to compete by creating access to DRWC's contract opportunities by M/W/DSBE's and meaningfully increasing opportunities for the participation by M/W/DSBE's in DRWC's contracts at all tiers of contracting.